



ÚDARÁS UCHTÁLA na hÉIREANN
THE ADOPTION AUTHORITY of IRELAND

PROFESSIONALLY QUALIFIED SOCIAL WORKERS VACANCIES

The Adoption Authority of Ireland is the regulatory body for adoption in Ireland. The Authority is seeking to fill a number of posts at Professionally Qualified Social Worker level. The positions are currently based in the Authority's offices in Ballsbridge, Dublin 4. All employees of the Adoption Authority are public servants.

Social workers are employed at the Adoption Authority to fulfil regulatory and research functions, as outlined in the Adoption Act 2010 in relation to domestic and intercountry adoption. Current functions in relation to the National Adoption Contact Preference Register (NACPR) including trace, search and reunion in respect of files held by the Authority and counselling and mediation of parties matched through the NACPR.

Main Responsibilities include:

- Domestic adoption – reviewing cases in relation to eligibility and suitability, and reviewing all placements made;
- Intercountry adoption – ensuring best practice in relation to the matching of children;
- Information and Tracing – providing information, support and mediation of parties matched through the National Adoption Contact Preference Register;
- Regulatory functions – accreditation, inspection and monitoring of accredited services;
- Research – working in conjunction with a full time researcher to deepen knowledge, promote learning and contribute to best practice;
- Working as part of a multi-disciplinary team including research, administration, legal and medical;
- Child protection duties in line with the Children First Act 2015 and Children First 2017;
- Professional development – professional development of the social work team, hosting of seminars and other fora for other stakeholders engaged in adoption throughout Ireland.

Applicants must:

- ✓ On or before the closing date hold a recognised professional qualification in social work and be registered with CORU. Registration with CORU must be maintained throughout the period of employment with the Adoption Authority;
- ✓ Demonstrate knowledge of social work skills including assessment and case management planning;
- ✓ Work within current legislation, relevant policies and procedures, guidelines and protocols as laid down by the employer.
- ✓ Incorporate Social Work values and ethical principles in planning, developing, implementing and reviewing interventions.
- ✓ Implement models of best practice / evidence based practice.
- ✓ Have experience in adoption, child and family, statutory or similar social service provision;
- ✓ Have a demonstrably high level of report writing and presentation skills;
- ✓ Have proficiency in Word and Excel and email systems;
- ✓ Have experience of service delivery in a flexible team setting;
- ✓ Demonstrate commitment to and promotion of continuous professional development.

This job description is intended as a general guide to the range of duties and it is neither definitive nor restrictive. The Adoption Authority reserves the right to assign staff within the Authority as appropriate and necessary.

For further information about the posts and the application process please go to the Vacancies section on the Authority's website at www.aai.gov.ie. **Closing date for applications is 12 noon on 14 Jan 2022.**